



FRIENDSHIP MISSIONARY BAPTIST CHURCH

JOB POSITION: Minister/Director of Music, Arts and Worship

MINISTRY OVERVIEW

The Minister/Director of Music, Arts and Worship (MAW) will be accountable to the Senior Pastor with respect to music direction and daily job performance. This includes working directly with the Music, Arts (Dance, Drama) and Worship Teams. The Minister of MAW will plan, develop and implement a Music, Arts and Worship Ministry that enhances the overall mission of the Church. This includes working with our youth, partnering with internal and external ministries and fostering growth by providing transformational worship experiences that inspire and connect people's everyday lives to God. The Minister/Director of Music, Arts and Worship will demonstrate a strong commitment to Jesus Christ.

AREAS OF RESPONSIBILITY (include but not limited to)

- Coordinate with Senior Pastor to provide all music for worship services, funerals, weddings, and travel with choir as deemed necessary
- Incorporate a diverse genre of music to meet the diverse and cultural need of the congregation and community the church serves
- Teaching and directing all choir rehearsals for all choirs including assigning/managing directors to handle such tasks
- Recruit and supervise all part-time employees connected with and supportive of MAW Ministry
- Plan/Coordinate/Explore continuous training opportunities including workshops and community outreach
- Create a plan to increase the growth of the musical staff, including all FMBC choirs with specific emphasis on youth.
- Integrate music, art and drama as acts of worship
- Managing a small staff
- Responsible for administrative functions associated with MAW such as creation and oversight of annual budget, equipment maintenance, etc.
- Awareness and inclusion of role of Usher's Ministry in planning of Worship Services
- Grow and develop MAW in line with the mission of the church.

REQUIRED KNOWLEDGE AND SKILLS

- Must have strong vocal skill set
- Must read music
- Must play a musical instrument
- Familiarity with all types of worship music
- Effective planning and communication skills
- Proven strong interpersonal skills and ability to function as a team member
- Ability to lead energizing, dynamic and inspiring worship music
- Skilled in choir training: integrating the direction of band/orchestra with selection of appropriate music
- Experienced in planning/conducting workshops and training opportunities for all musicians, church choirs, dance and drama ministries

PROFESSIONAL DEVELOPMENT

Engagement in continued education germane to the Minister/Director of MAW position (required)



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REQUIRED EXPERIENCE AND TRAINING

- Bachelor's Degree
- Minimum of four (4) years' experience in directing and developing a music/arts ministry
- Must have a working knowledge of the history of the African-American religious musical tradition
- Must have Organizational Planning skills as it relates to expanding Music, Arts and Worship through artistic excellence

DESIRED

- Master of Divinity from an ATS accredited Seminary or equivalent experience

COMPENSATION

Salary and benefits to be determined based upon experience and education

To Apply Submit

- Application
- Resume
- Three (3) References

ADDRESS: Friendship Missionary Baptist Church
1904 Carolina Street
Vallejo, CA. 94590



Employment Application

We consider applicants for all positions without regard to age, race, religion, color, national origin, ancestry, disability, medical condition, marital status, sexual orientation or sex of any person or any other legally protected status pursuant to **California's Fair Employment Practices and Housing Act, California Labor Code** and other relevant federal, state and local laws.

Please complete this application by typing or printing in ink.

Job Position: _____ Date of Application: _____

Name: _____
 First Middle Last

Mailing Address: _____ Apt./Unit #: _____

City: _____ State: _____ Zip Code: _____

Telephone #: Home _(_____) _____ Cell _(_____) _____

Email Address: _____ Social Security Number: _____

How did you hear about this job? _____

Date available for work: _____ Salary required: _____

Education

High School Diploma or GED? Yes No Post Secondary Degree? _____

Name of School	Address	Years Completed	Major	Degree



Work Experience (List most recent experience first)

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip: _____

Job Title: _____ Employed from _____ to _____

Job Duties:

Reason for leaving: _____

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip: _____

Job Title: _____ Employed from _____ to _____

Job Duties:

Reason for leaving: _____

Company Name: _____ Employer's Phone #: _____

Address: _____ City/State: _____ Zip: _____

Job Title: _____ Employed from _____ to _____

Job Duties:

Reason for leaving: _____



Professional Licenses / Certifications

License / Certification	State	License Number	Date Expires

References (preferably persons who know about your work / training)

NAME	ADDRESS	PHONE NUMBER

Have you ever been convicted of a felony or misdemeanor offense? _____

Please explain: _____

Are you legally eligible for employment in the United States of America? _____

The information that you provide on this application is subject to verification. Do you want to be informed before we contact your present employer?
 Yes ***No***

With my signature below I authorize all former employers to release job-related information they may have about me and I release all persons or companies from any liability or responsibility for providing such information.

Signature: _____ ***Date:*** _____

I certify that the information I have provided in this employment application is accurate and has been completed to the best of my knowledge and ability. I understand that any falsification, misrepresentation or omission in my interviews or any other employment record, may be sufficient reason not to hire me or may be reason for dismissal.

Signature: _____ **Date:** _____